

University of Uyo, Uyo
P.M.B 1017 Uyo- Nigeria

Invitation for Pre-Qualification for Works

(1) INTRODUCTION

The University of Uyo, Uyo is desirous of undertaking the execution of the second phase of the Federal Government Needs Assessment works/projects by utilizing the second tranche of the University's allocation. The University hereby invites interested, qualified, competent and reliable firms with good track records for pre-qualification and tender.

(2.0) BATCH 2 PROJECTS

The Project Category, name and number are:-

CATEGORY 1: Construction of New Facility

BATCH 2 – PROJECT NO. 1: UNIV/UYO/NEEDS – B2/YR13/01

Construction of Senate Building Phase 1

(3.0) METHOD OF APPLICATION

Interested Tenderers are to submit a comprehensive company profile, paged with a table of content, using coloured labelled separators, to include the under listed requirements and arranged in the under listed order. The requirements include, among others,

- (a) A signed letter of application for the Project of interest.
- (b) Evidence of Company Certificate of Incorporation from Corporate Affairs Commission (CAC) including a copy of Form 02 and 07 with Articles of Association.
- (c) Company Tax Clearance certificate for at least three (3) years (2015, 2014 and 2013) expiring on December 2016 with Tax Identification Number (TIN)
- (d) Current Certificate of Compliance with PENCOM Act
- (e) Current Certificate of Compliance with Industrial Training Fund (ITF) Act
- (f) Evidence of Certificate of Compliance with National Social Insurance Trust Fund (NSITF) in line with Section 16 of the Public Procurement Act 2007.

(g) Sworn Affidavit in line with the provisions of Part IV, section 16, sub-section 6(f) of the Public Procurement Act 2007 that all documents submitted are not only correct but genuine and to include among others:

(1) That the Director(s) of the prospective contractual company has/have never been convicted by any Court of Law.

(2) That neither the company nor any of the company's directors is bankrupt.

(3) That none of the officers of UNIUYO, FEDERAL MINISTRY OF EDUCATION or BPP is a former or present director/staff of the Company.

(4) That the company is not in receivership.

(h) Evidence of Registration on the National Data Base of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report issued by the Bureau of Public Procurement (BPP).

(i) A signed letter authorizing University of Uyo, Uyo, to verify from relevant agencies and bodies claims made on your submissions.

(j) Names/functional e-mail addresses and phone numbers of Company's key contact persons and that of persons to be assigned on the project if awarded to your Company.

(k) Company's Organisational structure.

(l) List of Technical Staff to be deployed on the project should include 1No. each of Architects, Structural Engineer, Electrical Engineer, Mechanical Engineer, Quantity Surveyor and Builder who shall submit the following:

(1) Signed CV's by staff with passport photographs, both endorsed at the back by Chief Executives of the Company

(2) Evidence of Full Membership Registration Certificate with the Relevant Regulatory Body in Nigeria

(3) Relevant Current Practice License

(m) Evidence of 5no. Verifiable similar jobs successfully executed or on-going within the past ten (10) years. Include the client's letters of awards, stating original contract sum of

project, reviewed contract sums, year of commencement/completion, original contract completion period, photocopies of completion Certificate(s) and Interim Payment Certificates (IPC's), if work is on-going. State causes of delays, if any, amongst other relevant information.

(n) List of relevant equipment and tools owned, properly categorized under general, mechanical and electrical. (Provide evidence of ownership and or current lease agreement). Ownership of verifiable batch plant/yard for concrete works, metal scaffolding, metal formworks, crane(s) and block moulding equipment, will added advantage.

(o) Evidence of financial capability –

(i) Line of credit from bank

(ii) Current bank statement within the last twelve (12) months.

(iii) Reasonable liquid assets and annual turnover (Annual Turn Over for project to comply with BPP's requirements).

(p) Company 5 audited accounts for year 2015, 2014 and 2013, duly endorsed by Chartered Accountant with Stamp.

(q) Bids Security of 2% will be required at financial stage

(r) Any other relevant information that will be helpful in determining the bidder's suitability for the works.

Joint ventures can submit a single application per project or lot, but must state the lead partner in the project. The lead partner shall have at least 60% of the verifiable similar jobs submitted. Joint ventures shall include their Memorandum of Understanding properly signed by both parties; each party shall submit all the requirements on the list as required in the advert.

Applicants may indicate interest in more than one (1No) Project but each must be applied for separately with all relevant requirements met. Tenderers shall not be awarded more than one project under Year 2013 Needs Assessment Intervention Fund for Nigerian Public Universities (Batch 2).

(4.0) METHOD OF PAYMENT FOR PRE-QUALIFICATION DOCUMENTS:

A non-refundable sum of Ten Thousand Naira (₦10,000.00) only per project, shall be paid to the Bursary Department and the receipt submitted to the Procurement Unit, Office of the

Vice-chancellor, Ground Floor, Left Wing, Central Administration Building, Main Campus, University of Uyo, along Nwaniba Road, Uyo, for collection of the pre-qualification form.

NOTE;- Tenderers who had earlier responded to our advert of Monday, 8th December, 2014 on Year 2013 TETFund Needs Assessment Special Presidential Intervention (Batch 2), and paid a non-refundable fee of Ten Thousand Naira (₦10,000.00) only per project, need not pay again but shall be required to present evidence of earlier payment.

(5.0) SUBMISSION OF COMPLETED PRE QUALIFICATION DOCUMENTS

Three (3no), one (1) Original and two (2) Copies of soft bound Technical Bid documents and a soft copy in CD are required for each of the projects. Do not use a file jacket or hard copy binding. Pre-qualification documents shall be submitted in sealed envelopes, clearly labelled at the top left hand corner of each envelope, "Technical Bid for..... (insert project name, number and Company name)".

This should be addressed to:

The Registrar

University of Uyo

P.M.B 1017

Uyo – Akwa -Ibom State, Nigeria

(6.0) Submission shall be made in person at the PTDF Y-Building Auditorium at the Main Campus of the University of Uyo, along Nwaniba Road, by completing and signing both the submission Form and Register, Submission closes at **12:00 noon, on Tuesday, 10th January, 2017**. Any submission made thereafter, will be rejected.

The pre-qualification documents will be opened immediately after close of submission in the PTDF Y-Building Auditorium, Main Campus of the University, Nwaniba Road, Uyo.

Note:

(1) Nothing in this advertisement shall be construed to be a commitment on the part of University of Uyo, Uyo to undertake the project(s) or entitle any bidder to make any claim(s) whatsoever in respect of any expenses incurred in preparing responses.

(2) Only those pre-qualified will be invited to offer Financial Bid after payment of an additional non-refundable fee of Fifteen Thousand Naira (₦15,000.00) only for collection of Financial Bid Document.

(3) For further clarification please contact the undersigned:

Signed:

Aniediabasi D. Udofia

Registrar and Secretary to Council